



**APPLICATION FOR SERVICE**

**BUSINESS INFORMATION:**

NAME: \_\_\_\_\_

TIN: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL ADDRESS:  Email Bills

\_\_\_\_\_

**CONTACT PERSON:**

NAME: \_\_\_\_\_

SSN: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL ADDRESS:  Email Bills

\_\_\_\_\_

**SERVICE INFORMATION:**  Print Bills

STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS (if different): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**CUSTOMER BILLING INFORMATION:**

- A. Utility charges are the legal responsibility of the above party. A customer will remain responsible for any utility charges until a properly completed Application for Termination of Service is accepted by a City of Lincolnton Customer Service Representative.
- B. Failure to pay utility charges when due, will result in late and/or default fees, disconnection of services, and legal action.
- C. Original bills will be mailed to the responsible party, at the address specified on this form. To change the address, please provide written notification to a City of Lincolnton Customer Service Representative.

**Customer's Approval:**

The undersigned certifies that the above billing contact information is correct, and the documents provided at the time of signing are real and accurate. He/She has read and understands paragraphs A, B and C under the section captioned "Customer Billing Information" and he/she has received the New Customer Information Sheet.

Print Name:

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR CITY USE ONLY**

DATE RECEIVED: \_\_\_\_\_ SERVICE START DATE: \_\_\_\_\_ EMPLOYEE INITIALS: \_\_\_\_\_ NOTES: \_\_\_\_\_

Notice of the use of Social Security Numbers:

Disclosure of your social security number is voluntary. The request for your social security number is authorized by Section 105A-3(c) of the North Carolina General Statutes. Social security numbers collected the City's billing and collections office will be used to confirm the identity of the customer, by means of matching the number with information found in the City's databases and on-line services, when collection efforts are undertaken to recover debts that are not paid voluntarily and in a timely manner by a customer. These collection efforts will include set-offs against customers North Carolina income tax refunds and lottery winnings by means of the state's debt set-off collection program. This program is used by the City of Lincolnton to collect debts that arise in connection with the provision of water, sewer, electric services, and any other service that may be implemented in the future. An existing or potential customer will not be denied city services because of a refusal to disclose his or her social security number but may be charged a deposit or a higher deposit in the event of being a rental property account.

ADDITIONAL DISCLOSURE: Access to personal information such as identification, social security numbers, and bank account numbers are password protected. Applications, while taken in paper form, are maintained in a secure digital format. The City does not retain paper copies once converted to digital format.